ESWAR COLLEGE OF ENGINEERING: NARASARAOPET
Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada
Sponsored by Shaik Dada Saheb Charitable Trust, Narasaraopet.
Kesanupalli Village, Narasaraopet – 522 601, A.P.

Phone No. 9121214708 | principal@eswarcollegeofengg.org, eswarcollegeofengg@gmail.com
Web:www.eswarcollegeofengg.org

11/2/2018

CIRCULAR

It is informed to all the finance committee members to attend the finance committee Meeting for the academic year 2018-19 on 14/2/2018 at 2.30 pm in Principal Chamber. All the members are requested to attend the meeting.

Agenda:

1. To review on the Previous Finance Committee meeting.
2. Budget Proposal for the Financial Year 2018-19

The following were the committee members of Finance for the A. Y: 2018-19

S.NO	NAME OF THE MEMBER	DESIGNATION	POSITION
1	Dr. G. NAGA MALLESWAR RAO	PRINCIPAL	CHAIRMAN
2	Mr. G. KARUNAKAR	ASST PROF	MEMBER
3	Mr. S.SALEEM BASHA	ASST PROF	MEMBER
4	Mr. SK. IQBAL	EXTERNAL AUDITOR	MEMBER
5	Mr. P.A.L. NANCHARAIAH	INTERNAL AUDITOR	MEMBER
6	Mr. A. MANOJ	INTERNAL AUDITOR	MEMBER
7	Mr. KRISHNA MURTHY	INTERNAL AUDITOR	MEMBER

Principal
PRINCIPAL
ESWAR COLLEGE OF ENGINEERING
NARASARAOPET-522 601, Guntur (Dt.)

Copy to:

1. HOD of All Departments
2. TPO
3. Main Office
4. Library
5. Sports

Signatures

HOD CE	HOD EEE	HOD MECH	HOD ECE	HOD CSE	HOD AME	TPO	HOD S & H	HOD MBA	LIBRARY	PD

PRINCIPAL
ESWAR COLLEGE OF ENGINEERING
Chilakaluripet Road,
Kesanupalli (V), NARASARAOPET (MD)
Palnadu Dist. A.P. 522 601

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14/2/2018

Minutes of the meeting

Minutes of Meeting of Finance Committee held on 14/2/2018 at 2.30 pm at ESWAR COLLEGE OF ENGINEERING, KESANUPALLI, NARASARAOPET, and GUNTUR (DIST).

Item No: 1 The Finance Committee has Checked and verified in details.

Item No: 2 Budget Proposal For the Academic year 2018-19.

Chair person Instruct All the members to prepare and collect the Department Budget for the next Academic year 2018-19.

It is Further resolved to issue a circular to all HOD's to prepare budget proposal for the year 2018-19 in the prescribed format.

The College Finance Committee has been reorganised with the goal of enhancing financial governance. One of its main responsibilities is to supervise strategic financial planning and the budget. Allocating resources as well as risk control for the academic year 2018-19.

The Members of the Finance Committee during the Academic Year were as Follows:

S.NO	NAME OF THE MEMBER	DESIGNATION	POSITION	SIGNATURE
1	Dr. G. NAGA MALLESWAR RAO	PRINCIPAL	CHAIRMAN	
2	Mr. G. KARUNAKAR	ASST PROF	MEMBER	
3	Mr. S.SALEEM BASHA	ASST PROF	MEMBER	
4	Mr. SK. IQBAL	EXTERNAL AUDITOR	MEMBER	
5	Mr. P.A.L. NANCHARAIAH	INTERNAL AUDITOR	MEMBER	
6	Mr. A. MANOJ	INTERNAL AUDITOR	MEMBER	
7	Mr. KRISHNA MURTHY	INTERNAL AUDITOR	MEMBER	

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Action taken Report

A.Y: 2018-19

Sl. No.	Topic Discussed	Date of Discussion	Action Taken	Date of Closure
1	To review on the Previous Finance Committee	11-02-2018	FCM placed the previous meeting minutes, reviewed and conformed	11-02-2018
2	Budget proposal For the Academic Year 2018-19	11-02-2018	HOD's Library, Sports, TPO Have to submit all the Budget proposals	14-02-2018

Finance Committee coordinator

PRINCIPAL

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