

Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada (Sponsored by Shaik Dada Saheb Charitable Trust, Narasaraopet.)

Kesanupalli Village, Narasaraopet – 522 601,
Palnadu Dist. A.P.

Email ID: principal@eswarcollegeofengg.org, eswarcollegeofengg@gmail.com

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## **GRIEVANCES REDRESSAL POLICY**

To address the grievances of the students, parents and others, as per All India Council for Technical Education (AICTE) regulations, 2012 under clause 1 of section 23 of the AICTE Act, 1987 regarding the establishment of Mechanism for Grievance Redressal in Technical Institutions, Grievance Redressal Committee (GRC) is formed in the college. The objective of GRC is to develop a harmonious educational environment in the institute.

#### Composition and Tenure of the Committee

- The committee shall comprise of a Chairperson, Convener and two other senior teaching faculty members.
- o Principal of the college shall be the chairperson.
- A representative from among the students of the college to be nominated by the chairperson as special invitee.

#### Scope of the grievances

Grievances may be related to any of the following matters:

- Academic Matters Issues related to assessment, attendance, marks, and other examination related matters etc.
- Financial Matter Issues related to charging of fees, scholarships and payments
- Administration Matters Issues related to infrastructure, basic amenities, sanitation, transport or victimization
- o Harassment and Ragging by colleague students or teachers etc.

#### Grievance receiving mechanisms

Anyone with a genuine grievance may lodge their complaint to GRC along with necessary documents, if any. The grievance shall be reported by using any of the following modes:

- Report submission in person by approaching the chairman/convener of the Committee.
- Writing to "The Chairman, Grievance Redressal Committee, Eswar College of Engineering, Narasaraopet- 522601".

ESWAR COLLEGE OF ENGINEERING

Chilakaluripet Road,
Yesanupalli (V), NARASARAOPET (MD
Palnadu Dist. A.P 522 549

ESWAR COLLEGE OF ENGINEERING
WARASARAOPET-522 601, Guntur (Dt.)

#### Grievance redressal mechanism

- o After the receipt of the application from the aggrieved, the chairman of GRC shall fix the date, time and venue of the meeting after having a discussion with the members.
- o The meeting shall be scheduled within ten days of receipt of the application.
- All relevant papers shall be circulated as hard / soft copy to all the members on or before the date of the meeting.
- After fixing of the date of the meeting, a hard copy of the notice must be sent to the applicant to be present in the meeting and convey his or her grievances before the Committee and the acknowledgement of receipt would be placed on record.
- o In case of a minor student (applicant), the student may be accompanied by his or her natural / legal guardian (either father or mother). No other person shall be allowed to the meeting.
- o The Committee members are expected to deliberate upon the case, the grievance of the applicant and the rules laid down by the institute. The brief facts, evidences and final recommendations by the Committee members shall be recorded in the format of minutes of the meeting.
- o The minutes shall be circulated to all the members of the Grievance Committee for their signatures.
- The decision of the Grievance Committee shall be communicated in writing to the applicant at the earliest.

#### Appeal

- The applicant shall have the right to file an appeal to the Ombudsperson within 15 days from the date of the written communication of recommendations of the committee.
- The applicant shall send written communication to the college conveying his desire to file an appeal to the Ombudsperson. The college shall place the appeal along with all relevant material before the Ombudsperson and inform the applicant accordingly. The Ombudsperson shall within a reasonable time decide the appeal. Final decision would be communicated to the applicant by the college.

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#### GRIEVANCE REDRESSAL COMMITTEE

25-07-2018

#### **CIRCULAR**

As per the all India council for technical education (establishment of mechanism for grievance Redressal) regulations 2012, grievance redressal committee (GRC) is constituted at the college level with effect from 01-08-2018. GRC provides a means to submit an application for any aggrieved student seeking redressal of the grievance. Following are nominated as members of the same for tenure of years Employees and student are hereby information to use the services of the committee for redressal of their grievances.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	lad
2	Dr.V.Praveen	EEE Department	Convener	1
3	G.Karunakara Babu	S&H Department	Member	Car
4	R.Rambabu	AME Department	Member	<b>d</b>

ESWAR COLLEGE OF ENGINEERING

Chilakaluripet Road, Yesanupalli (V), NARASARAOPET (MD Palnadu Dist, A.P. 522 549 Chairman, GRC

ESWAR COLLEGE OF ENGINEER AND ARASARAOPET-522 601, Gumun

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# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 25th JULY, 2018 AT 2 P.M.

- The chairman of the committee welcomed the members present in the meeting.
- Grievance Redressal policy and Objectives are discussed
- Actives for creating awareness among the students about GRC are discussed

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	Sty.
2	Dr.V.Praveen	EEE Department	Convener	13
3	G.Karunakara Babu	S&H Department	Member	Sio
4	R.Rambabu	AME Department	Member	<b>G</b>

Principal Chairman, GRC

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NARASARAOPET-522 601, Guntur (Dt.)

ESWAR COLLEGE OF ENGINEERING

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### **GRIEVANCE REDRESSAL COMMITTEE**

Dt:03.08.2018

#### **CIRCULAR**

This is the inform the concerned that meeting of Grievance Redressal Committee will be held on 6-08-2018 from 2PM onwards. The following members are requested to attend the meeting to be held in Principal's Chamber.

#### **AGENDA:**

- 1. To discuss activities to be conducted for creating awareness among the students and employees of the institute.
- 2. Any other item with the permission of the chair.

#### **MEMBERS:**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	200
2	Dr.V.Praveen	EEE Department	Convener	13
3	G.Karunakara Babu	S&H Department	Member	GO
4	R.Rambabu	AME Department	Member	9

PRINCIPAL ESWAR COLLEGE OF ENGINEERING

Chilakaluripet Road, Yesanupalli (V), NARASARAOPET (MD Palnadu Dist, A.P 522 549 Principal ZW Chairman, GRC

PRINCIPAL

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# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 6th AUGUST, 2018 AT 2 P.M.

- The chairman of the committee welcomed the members present in the meeting.
- Activities for creating awareness among the students about GRC are discussed.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	
2	Dr.V.Praveen	EEE Department	Convener	13
3	G.Karunakara Babu	S&H Department	Member	GAD-
4	R.Rambabu	AME Department	Member	<b>G</b>

Pridicipal Chairman, GRC

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## **GRIEVANCE REDRESSAL COMMITTEE**

Dt: 14-09-2018

#### **CIRCULAR**

This is to inform the concerned that meeting of Grievance Redressal Committee will be held on 15-09-2018 from 2 P.M. onwards. The following members are requested to attend the meeting to be held in Management Room, Main Block.

#### **AGENDA:**

- 1. To discuss grievance reported by Mr.NADENDLA BHANU PRAKASH (18JE1A0102) fans not working in their class room.
- 2. Any other item with the permission of the chair.

#### **MEMBERS:**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	262
2	Dr.V.Praveen	EEE Department	Convener	13
3	G.Karunakara Babu	S&H Department	Member	20
4	R.Rambabu	AME Department	Member	<b>G</b>

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Chairman, GRC

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# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 15TH SEPTEMBER, 2018 AT 2 P.M.

- The chairman of the committee welcomed the members present in the meeting.
- Discussed about the grievance reported by Mr.NADENDLA BHANU PRAKASH (18JE1A0102) fans not working in their class room.
- Permitted to arrange new fan in that class room.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	
2	Dr.V.Praveen	EEE Department	Convener	120
3	G.Karunakara Babu	S&H Department	Member	Cath
4	R.Rambabu	AME Department	Member	(L)

Chairman, GRC

PRINCIPAL
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## **GRIEVANCE REDRESSAL COMMITTEE**

Dt:23.09.2019

#### CIRCULAR

The members of Grievance Redressal committee are requested to attend the meeting to be held on 25-09-2019 from 11 A.M. onwards in Principal Chamber.

#### AGENDA:

- 1. To discuss grievance reported by Mr.SHAIK VASU BABU (18JE1A0206) tube lights not working in their class room.
- 2. Any other item with permission of the chair.

#### **MEMBERS**:

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	
2	Dr.V.Praveen	EEE Department	Convener	12
3	G.Karunakara Babu	S&H Department	Member	Gib_
4	R.Rambabu	AME Department	Member	<b>4</b>

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Chairman, GRC

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# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 25TH SEPTEMBER, 2019 AT 11 A.M.

- The chairman of the committee welcomed the members present in the meeting.
- Discussed about the grievance reported by Mr. SHAIK VASU BABU (18JE1A0206) tube lights not working in their class room.
- Permitted to arrange new tube lights in that class room.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	
2	Dr.V.Praveen	EEE Department	Convener	12
3	G.Karunakara Babu	S&H Department	Member	Cito
4	R.Rambabu	AME Department	Member	G,

Principal Chairman, GRC

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## GRIEVANCE REDRESSAL COMMITTEE

Dt: 08.02.2020

#### **CIRCULAR**

Grievance Redressal Committee meeting will be held on 10-02-2020 from 2 P. M onwards. The following members are requested to attend the meeting in Management Room, Main Block.

#### **AGENDA**

- 1. To discuss grievance reported by Mr.CHILKA MARIYADASU (19JE1A0108) benches problem in their class room.
- 2. Any other item with the permission of the chair.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	P
2	Dr.V.Praveen	EEE Department	Convener	13
3	G.Karunakara Babu	S&H Department	Member	80
4	R.Rambabu	AME Department	Member	<b>4</b>

ESWAR COLLEGE OF ENGINEERING

Chilakaluripet Road, Vesanupalli (V), NARASARAOPET (MAD. Petradu Dist. A P. 1522 544 Chairman, GRC

PRINCIPAL ESWAR COLLEGE OF ENGINEERING



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# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 10TH FEBRUARY, 2020 AT 11 A.M.

- The chairman of the committee welcomed the members present in the meeting.
- Discussed about the grievance reported by Mr.CHILKA MARIYADASU (19JE1A0108) benches problem in their class room.
- Permitted to arrange new benches in that class room.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	W ;
2	Dr.V.Praveen	EEE Department	Convener	120
3	G.Karunakara Babu	S&H Department	Member	Gro-
4	R.Rambabu	AME Department	Member	4

Chairman, GRC

PRINCIPAL ESWAR COLLEGE OF ENGINEERING NARASARAOPET-522 601, Guntur (D.

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# GRIEVANCE REDRESSAL COMMITTEE

05-08-2020

#### **CIRCULAR**

This is to inform the concerned that meeting of Grievance Redressal Committee will be Held on 06-08-2020 from 2 P.M onwards. The following members are Requested to attend the meeting to be held in principal's chamber.

#### **AGENDA:**

- 1. To discuss the changes to be made to the grievance redressal policy.
- 2. Any other item with the permission of the chair.
- 3. To discuss grievance reported by Mr.NARISETTI ABHISHEK (20JE1A0401) chairs problem in seminar room.

#### **MEMBERS:**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	(A)
2	Dr.V.Praveen	EEE Department	Convener	12
3	G.Karunakara Babu	S&H Department	Member	aro_
4	R.Rambabu	AME Department	Member	<u>G</u>

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Chairman, GRC

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# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 6TH AUGUST, 2020 AT 2 P.M.

- The chairman of the committee welcomed the members present in the meeting.
- Discussed about the changes to be made in grievance.
- Discussed about the grievance reported by Mr.NARISETTI ABHISHEK
   (20JE1A0401) chairs problem in seminar room.
- Permitted to arrange new chairs in that seminar room.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	(m
2	Dr.V.Praveen	EEE Department	Convener	12
3	G.Karunakara Babu	S&H Department	Member	ap
4	R.Rambabu	AME Department	Member	<u>G</u>

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Principal Chairman, GRC

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# **GRIEVANCE REDRESSAL COMMITTEE**

Dt: 13.03.2021

#### **CIRCULAR**

This is to inform the concerned that meeting of Grievance Committee will be held on 16-03-2021 from 2 P.M. onwards. The following members are requested to attend the meeting to be held in Principal chamber.

#### AGENDA:

- 1 . To discuss grievance reported by Mr.CHINTHAGUNTLA KARTHEEK (20JE1A0306) can't see black board in his class room.
- 2. Any other item with the permission of the chair

#### **MEMBERS**:

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	202
2	Dr.V.Praveen	EEE Department	Convener	J
3	G.Karunakara Babu	S&H Department	Member	GO
4	R.Rambabu	AME Department	Member	<b>G</b>

ESWAR COLLEGE OF ENGINEERING

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Principal Chairman, GRC

ESWAR COLLEGE OF ENGINEERING
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# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 16TH MARCH, 2021 AT 2 P.M.

- The chairman of the committee welcomed the members present in the meeting.
- Discussed about the grievance reported by Mr.CHINTHAGUNTLA KARTHEEK (20JE1A0306) can't see black board due to sunlight in his class room.
- Permitted to arrange curtains to the window in that class room.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	
2	Dr.V.Praveen	EEE Department	Convener	13
3	G.Karunakara Babu	S&H Department	Member	GE
4	R.Rambabu	AME Department	Member	<b>4</b>

Chairman, GRC

PRINCIPAL ESWAR COLLEGE OF ENGINEERING NARASARAOPET-522 601, Guntur (DL)

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### **GRIEVANCE REDRESSAL COMMITTEE**

DATE: 03-08-2021

#### **CIRCULAR**

This is to inform the concerned that meeting of Grievance Redressal committee will be held on 5-08-2021 from 2 P.M onwards. The following members are requested to attend the meetings to be held in Principal chamber.

#### AGENDA:

- 1. To discuss activities to be conducted for creating awareness among the students and employees in the institute.
- 2. To discuss grievance reported by Ms.PADAMUTHAM (19JE1A0119)
  Required more Placement classes.
- 3. Any discuss other item with the permission of the chair.

#### **MEMBERS:**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	
2	Dr.V.Praveen	EEE Department	Convener	13
3	G.Karunakara Babu	S&H Department	Member	GH)
4	R.Rambabu	AME Department	Member	<b></b>

ESWAR COLLEGE OF ENGINEERING

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Yesanupalli (V), NARASARAOPET (MD
Palnadu Dist, A.P 522 549

Chairman, GRC

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web:eswarcollegeofengg.org

# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 5TH AUGUST, 2021 AT 2 P.M.

- The chairman of the committee welcomed the members present in the meeting.
- Discussed about the grievance reported by Ms.PADAMUTHAM (19JE1A0119) required more Placement classes.
- Permitted to arrange new Placement classes.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	
2	Dr.V.Praveen	EEE Department	Convener	1
3	G.Karunakara Babu	S&H Department	Member	GID
4	R.Rambabu	AME Department	Member	<b>4</b>

PripeMal Chairman, GRC

PRINCIPAL ESWAR COLLEGE OF ENGINEERING NARASARAOPET-522 601, Guntur (Dt.)

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web:eswarcollegeofengg.org

### **GRIEVANCE REDRESSAL COMMITTEE**

Dt:02.08.2022

#### **CIRCULAR**

This is to inform the concerned that meeting of grievance redressal committee will be Held on 04-08-2022 from 2 pm on words. The following members are requested to attend the meeting to be held in principal's chamber.

#### **AGENDA**

To discuss activities to be conducted for creating awareness among the students and employees of the institute any other item with the permission for the chair

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	(fin
2	Dr.V.Praveen	EEE Department	Convener	V)
3	G.Karunakara Babu	S&H Department	Member	Grb-
4	R.Rambabu	AME Department	Member	9

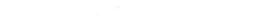
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Palnadu Dist. A.P. 522 199

Chairman, GRC

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# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 4th AUGUST, 2022 AT 2 P.M.

- \* The chairman of the committee welcomed the members present in the meeting
- \* Grievance Redressal Policy is discussed
- \* Discussed the activities to be conducted for creating awareness among the students about speaking in English language in Institute.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	Service Servic
2	Dr.V.Praveen	EEE Department	Convener	12
3	G.Karunakara Babu	S&H Department	Member	GHS
4	R.Rambabu	AME Department	Member	4

**ESWAR COLLEGE OF ENGINEERING** Chilakaluripet Road,

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Chairman, GRC

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### **GRIEVANCE REDRESSAL COMMITTEE**

Dt:01.08.2023

#### **CIRCULAR**

This is to inform the concerned that meeting of Grievance Redressal Committee will be held on 03-08-2023 from 2 P.M. onwards. The following members are requested to attend the meeting to be held in principal's chamber.

#### **AGENDA**

- 1. Discussion on the activities to be conducted during the academic year.
- 2. Any other item with permission of the chair.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	(m
2	Dr.V.Praveen	EEE Department	Convener	12
3	G.Karunakara Babu	S&H Department	Member	SAS
4	R.Rambabu	AME Department	Member	9

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# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 3RD AUGUST, 2023 AT 2.P.M

The chairperson of the grievance Redressal committee called the meeting to order and welcome all attendees. The purpose of the meeting was stated as discussing the activities planned for the upcoming academic year.

The committee members engaged in a constructive discussion regarding various activities that could be conducted during the academic year to foster a safe and inclusive learning environment. It was unanimously decided to conduct an orientation or awareness session for both new students and staff members during the academic year at the earliest. This event is aimed at familiarizing them with the Grievance Redressal policy and procedures. The committee agreed to emphasize the significance of promptly reporting grievances and underscored the importance of maintaining strict confidentiality throughout the grievance redressal process for both students and staff members.

#### Members:

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	200
2	Dr.V.Praveen	EEE Department	Convener	19
3	G.Karunakara Babu	S&H Department	Member	SHO
4	R.Rambabu	AME Department	Member	<b>G</b>

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## **GRIEVANCE REDRESSAL COMMITTÉE**

24-8-2023

#### **CIRCULAR**

An Orientation program on the Grievance Redressal Policy and procedures is scheduled for all new students and staff members of Eswar College of Engineering. This program aims to provide a comprehensive understanding of the Grievance Redressal policy and the procedure involved in reporting and resolving grievance, it will equip all participants with the necessary knowledge and tools to faster a harmonious college community where everyone's rights and well-being are respected and protected.

Date: 1st September,2023

Time:10 AM onwards Venue: Seminar Hall

**MEMBERS**:

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	\$ PAR
2	Dr.V.Praveen	EEE Department	Convener	12
3	G.Karunakara Babu	S&H Department	Member	Gto-
4	R.Rambabu	AME Department	Member	<b>G</b>

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#### MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE

### CONDUCTED IN PRINCIPAL'S CHAMBER ON 1ST SEPTEMBER, 2023 AT 10 A.M.

- Introduction to the grievance redressal committee and its members
- Overview of the grievance redressal policy. Its objectives and importance
- Detailed explanation of the grievance reporting process and the steps for resolution
- Assurance of confidentiality and protection during the grievance redressal process
- The role of each individual in maintaining a respectful and supportive college environment

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	Son Son
2	Dr.V.Praveen	EEE Department	Convener	1
3	G.Karunakara Babu	S&H Department	Member	Cato
4	R.Rambabu	AME Department	Member	9

PRINCIPAL ESWAR COLLEGE OF ENGINEERING

Chilakaluripet Road,

Principal Chairman, GRC

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## **GRIEVANCE REDRESSAL COMMITTEE**

Dt:03.12.2023

#### **CIRCULAR**

This is the inform the concerned that meeting of Grievance Redressal Committee will be held on 5-12-2023 from 2PM onwards. The following members are requested to attend the meeting to be held in Principal's Chamber.

#### **AGENDA:**

- 1. To discuss grievance about students usage of mobiles in college.
- 2. Any other item with permission of chair.

#### **MEMBERS:**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal .	Chairman	En .
2	Dr.V.Praveen	EEE Department	Convener	12
3	G.Karunakara Babu	S&H Department	Member	ato_
4	R.Rambabu	AME Department	Member	4

PRINCIPAL ESWAR COLLEGE OF ENGINEERING

Chilakaluripet Road, Yesanupalli (V), NARASARAOPET (MD Palnadu Dist, A.P. 522 549 Chairman, GRC

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# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 5TH DECEMBER, 2023 AT 2 P.M.

- The chairman of the committee welcomed the members present in the meeting.
- Discussed about students usage of mobiles in college.
- Usage of mobiles are banned in college for all students.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	Em.
2	Dr.V.Praveen	EEE Department	Convener	13
3	G.Karunakara Babu	S&H Department	Member	GO
4	R.Rambabu	AME Department	Member	<b>9</b>

Chairman, GRC

ESWAR COLLEGE OF ENGINEERING

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### **GRIEVANCE REDRESSAL COMMITTEE**

Dt:03.2.2024

#### **CIRCULAR**

This is the inform the concerned that meeting of Grievance Redressal Committee will be held on 5-2-2024 from 2PM onwards. The following members are requested to attend the meeting to be held in Principal's Chamber.

#### AGENDA:

- To discuss activities to be conducted for creating DRUG AWARENESS among the students.
- 2. Any other item with permission of chair.

#### **MEMBERS:**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	40
2	Dr.V.Praveen	EEE Department	Convener	1)
3	G.Karunakara Babu	S&H Department	Member	GID
4	R.Rambabu	AME Department	Member	9

PRINCIPAL
ESWAR COLLEGE OF ENGINEERING
Chilakaluripet Road,
Vesanupalli (V), NARASARAOPET (MD)

Principal Principal

Chairman, GRC

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# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 5TH FEBRUARY, 2024 AT 2 P.M.

- The chairman of the committee welcomed the members present in the meeting.
- Discussed the activities to be conducted for creating DRUG awareness among the students
- Keep drug awareness poster in canteen and entrance gate.

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	Cw <sup>2</sup>
2	Dr.V.Praveen	EEE Department	Convener	120
3	G.Karunakara Babu	S&H Department	Member	Cato
4	R.Rambabu	AME Department	Member	9

Chairman, GRC

PRINCIPAL ... ESWAR COLLEGE OF ENGINEERING VARASARAOPET-522 601 Guntur (Dt.

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#### GRIEVANCE REDRESSAL COMMITTEE

23-7-2024

#### **CIRCULAR**

An Orientation program on the Grievance Redressal Policy and procedures is scheduled for all new students and staff members of Eswar College of Engineering. This program aims to provide a comprehensive understanding of the Grievance Redressal policy and the procedure involved in reporting and resolving grievance. it will equip all participants with the necessary knowledge and tools to faster a harmonious college community where everyone's rights and well-being are respected and protected.

Date: 1st AUGUST,2024

Time:10 AM onwards

Venue: Seminar Hall

#### **MEMBERS**:

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	Kir.
2	Dr.V.Praveen	EEE Department	Convener	13
3	G.Karunakara Babu	S&H Department	Member	SE
4	R.Rambabu	AME Department	Member	<b>4</b>

ESWAR COLLEGE OF ENGINEERING

Chilakaluripet Road, Yesanupalli (V), NARASARAOPET (MD Palnadu Dist, A.P 522 549 Chairman, GRC

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# MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE CONDUCTED IN PRINCIPAL'S CHAMBER ON 1ST AUGUST, 2024 AT 10 A.M.

- Introduction to the grievance redressal committee and its members
- Overview of the grievance redressal policy. Its objectives and importance
- Detailed explanation of the grievance reporting process and the steps for resolution
- Assurance of confidentiality and protection during the grievance redressal process
- The role of each individual in maintaining a respectful and supportive college environment

#### **MEMBERS**

S.No	NAME OF FACULTY	BRANCH	POSITION	SIGN
1	Dr.G.Nagamalleswara Rao	Principal	Chairman	Qu'
2	Dr.V.Praveen	EEE Department	Convener	13
3	G.Karunakara Babu	S&H Department	Member	200
4	R.Rambabu	AME Department	Member	9

PRINCIPAL ESWAR COLLEGE OF ENGINEERING

Chilakaluripet Road, Yesanupalli (V), NARASARAOPET (MD Palnadu Dist, A.P 522 549 Principal Chairman, GRC

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